

**Drinkstone Parish Council Platinum Jubilee Celebrations**  
**Report to the Ordinary Meeting Monday 7<sup>th</sup> March, 2022.**  
**Agenda : Councillor Portfolios.**

**Event Date:** Sunday 5<sup>th</sup> June, 12:00 – 17:00  
**Location:** Village Hall and adjacent field (agreed by the owners of the field).  
**Coordinators:** Nick Hill VHC, Jo Stark PCC and Christine Emery PC

**Outline**

We propose a family picnic event, where people are encouraged to bring their own food and drink. Setting to be laid out with space for rugs as well as seated outdoor tables. Going over the top with a posh picnic is to be actively encouraged.

We will lay out the setting, village hall facilities, decoration, family games, live music and various other items.

**Food**

No catering as such, given the picnic format. We will provide free ice creams, to be served by volunteers at an ice cream stand.

It is planned to have a stall for the platinum pudding – see <https://www.fortnumandmason.com/platinum-pudding> Once the winning recipe is announced (which is week commencing 14<sup>th</sup> March) a call out will be placed to the bakers in the village to prepare the platinum puddings for consumption at the picnic – this is planned more as a contribution for people to enjoy, rather than a competition.

**Drink**

Colin will run his own beer tent, selling his beer.

We will also provide jugs of squash for kids.

Tea and Coffee van – drinks for sale and provided by the granddaughter of VHC member.

No current plans to run an additional bar, as people will bring their drink as part of the picnic format.

**Music**

Live jazz music (440 Jazz), to be performed over the course of 3 sessions with gaps in between.

In the gaps, we plan to play music from the period of the queen's reign.

**Games & activities**

Family games to be laid on. After consideration and discussion with providers we settled on a mini golf as an inclusive family game, suitable for all ages. This will be setup as a 9 hole course in the village hall car parking area - see <https://www.fun4guests.com/hire-crazy-golf.html>.

We also plan to have the following available:

- Various youth club games (table football, table tennis, etc to be decided)
- Other garden games, eg Jenga
- Fancy dress for younger kids, with sweets bag for each child coming dressed up. Prize for best dressed.
- Quiz activity of some description, to be confirmed.
- The history society has kindly agreed to prepare a display showing the major celebrations in the village during the queen's reign (coronation, silver, gold, platinum jubilees).
- Treasure hunt for the kids
- Face painting. We are going to call out to see if anyone in the village can do this
- Children's exhibition of jubilee themed painting/drawing. There are some outlined themes on the colouring heroes website which could be used.

**Decoration**

We have a stock of bunting at the VH and union jack flags, which we will use. The thinking is to get everyone to decorate their own table/rug

### Insurance

The Village Hall has insurance for events already in place, however this will not cover the field and it is not possible to get this amended even for one event. The same applies for the Parish Council, the public liability insurance cover is only applicable for events held on land owned by the PC . One off event insurance is available but at a cost of approx. £170 see below, other quotes to be obtained

### Marquees

Currently we plan to use the VH marquee (6m x 3m) and we also have another set of 3 similar marquees available (from Nick).These would be set up for the stalls i.e beer stall, cake stall, history Soc display, ice cream. In addition to this Jo Stark has arranged with the Rawlinsons to borrow their larger marquee which measures 38ft x 28ft. This would fit behind the VH and we are thinking this more as a wet weather contingency that we would not put up if the forecast was good.

We have a number of other smaller gazebos and more thought will be put into what happens in a bad weather situation.

### Parking

We have an outline plan for parking including - position at far end of field, fencing, parking monitors; emergency access. Further details and plans will follow.

### Help and advertising event.

The event has been advertised in the March Parish magazine and Jungle Drums. A separate leaflet will be sent with the April magazine, this will also be added to the village website. Requests for help will be made via these media. A survey to request any interest in the event will be sent out to gauge attendance numbers plus requests to respond via to Jungle Drums/Parish Mag.

## Suggested Budget

The VHC have agreed to contribute £500 to the event together with the budgeted expenditure as per below. It is proposed that the PC matches this contribution ( a sum of £500 budgeted in the precept ), giving a £1000 total budget. Unfortunately this will be exceeded due to the unexpected expenditure for the Public Liability Insurance. Additional means of funding are being looked at from the Drinkstone Educational fund, the PCC , Penny Otten and an application has been submitted to the East of England Co-op Jubilee Community party fund.

### Suggested Budget

PC contribution	£500
VH contribution (agreed)	£500
<b>Total</b>	<b>£1000</b>

### Planned spend

Item	Cost
Live band	360
Mini golf +2 other garden games	395
Ice cream	45
squash	10
<b>total</b>	<b>810</b>
Balance left over	190

### Possible items to confirm

Item	Comment
insurance	£170 other quotes to be obtained.
Sweetie bags	TBC
prizes	TBC